

Southdown Primary School



Parent Partnership Policy 2026

Chair of Governors:	Headteacher:
Ratified on: 3 rd March 2026	Review by: Spring Term 2029

Southdown Primary School

Parent Partnership Policy

Statement of Intent

At Southdown Primary School we aim to develop close relationships with parents, so that we can work collaboratively to support the well-being and the educational progress of your children.

We know that parental interest and involvement in your child's learning, links closely to positive school experiences, positive outcomes and greater achievement for your child.

We believe as parents you are a key influence in your child's life. Education is a collaboration between you as the parent, school and your child. Strong partnerships with parents are pivotal to our school life. Southdown Primary School is committed to establishing and maintaining an effective and purposeful relationship between home and school.

For the purpose of this policy, "parent" refers to parents, guardians, carers and any other family adults involved in a child's direct care, education and development.

This policy provides a clear framework for how we at Southdown Primary School communicates with you as parents to ensure that you are fully involved in every aspect of the school community.

Aims

At Southdown Primary School we aim to:

- Create an inclusive environment that welcomes all parents.
- To actively involve parents in the wellbeing, education, and progress of their children.
- Be a welcoming school that communicates regularly with parents.
- To help parents enhance their own learning and to be actively involved in school life.
- Have an open-door policy where parents can engage in regular communication with staff members and voice any concerns.
- To establish views and opinions of parents and act upon these.
- Support parents both inside and outside of school by providing useful information.

Roles and Responsibilities

Southdown Primary School is responsible for:

- Establishing effective means of communication with parents.
- Regularly keeping parents informed of their child's progress and helping parents to support their child's learning.
- Providing opportunities for parents to communicate with the school regularly to provide their feedback and to make necessary changes.
- Listen to and act upon the views and concerns of parents.

Parents are responsible for:

- Reading the key communications circulated by Southdown Primary School and responding to/acting on these e.g. by attending meetings/events.
- Using our key communication for important information such as the school calendar, term dates and school achievements.
- Ensuring Southdown Primary School is informed of any important information, such as your child's medical needs or safeguarding information.

- Raising any concerns, you may have with Southdown Primary School in an appropriate manner. For example, by contacting the class teacher or Headteacher directly.
- Engaging in opportunities to provide feedback.
- Liaise with class teachers through our open-door policy.
- Following our Parent Code of Conduct

Communication

Communicating School Information

These are our **key methods of communication**. We use these to inform parents of any important school information, key dates, events and celebratory news of the school.

- Newsletter.
- Email (somail@hwbcymru.net)
- Text Messages
- Phone call (01244 544473)
- School Dojo
- School Website (www.southdownprimaryschoolbuckley.co.uk/)

Communicating Pupil Progress

- **Verbal Communication:**

At Southdown Primary School we know that speaking to parents is one of the most important parts of developing communication. This is done informally on a day-to-day basis as required. If the class teacher is unable to speak with a parent face-to-face we will use other means of communication e.g. Dojo/Phone Call/Email.

- **Meeting with Parents:**

Parents have three opportunities to meet with their class teacher.

- Autumn Term: Meet and Greet
- Autumn Term: Parents Meeting
- Spring Term: Parents Meeting
- Summer Term: Report Surgery

The Headteacher, ALNCO and teachers will also meet with parents as and when required throughout the school year.

- **Reports:**

Parents are provided with an annual written report outlining your child's progress, attendance, well-being and attitude to learning.

Communicating with New Parents and Pupils

At Southdown Primary School we love to welcome new families into our school!

- Prospective parents will be given a school prospectus full of important information.
- Prospective parents and their child/children are given a tour of the school by the Headteacher or Deputy Head.
- If requested parents can bring their child in to school for a day prior to joining Southdown Primary School to allow the child to become familiar with their surroundings, make friends and get to know their class teacher.
- New and prospective Nursery children and parents are invited to a stay and play session.
- Parents in Nursery and Reception are invited to an Open Evening during the Summer Term with stay and play and settling in sessions available.

Providing Support

At Southdown Primary School we pride ourselves on supporting parents in every way possible to help with the educational development and wellbeing of your child.

- We provide various forms of written communication such as leaflets and guidance, to further support parents.
- Parents are provided with details of external organisations who can offer support, as well details of any other arrangements in the local area.
- Parents are informed of events between Southdown Primary School and the feeder High Schools to support your child's transition.
- We offer programmes and information to support parents with their own personal/professional development.

Parental Feedback

- Southdown Primary School will consult with parents on various aspects of school life throughout the academic year.
- Parents are encouraged to provide feedback as and when they need to.
- All parental feedback is valued and responses are considered.

Key Documents

Southdown Primary School publishes key documents and policies on the school website. We aim to create documents that are accessible to parents and easy to understand. Hard copies of policies may be requested from the school office.

Parents can access any school policy, however, specific documents that parents may wish to access include;

- Safeguarding Policy
- Attendance Policy
- Health and Safety Policy
- E-Safety Policy
- Parent Code of Conduct
- Social Media Code of Conduct for Parents

Mental Health and Emotional Wellbeing Impact Statement

Southdown Primary School is committed to the protection and promotion of positive mental health and emotional wellbeing of our whole school community; pupils, staff, parents and carers. We recognise how important mental health and emotional well-being is to our lives in just the same way as physical health. This Policy has been written and reviewed in line with our school's vision and Mental Health and Emotional Wellbeing Policy.

Equality Impact Assessment

Under the Equality Act 2010 we have a duty not to discriminate against people on the basis of their age, disability, gender, gender identity, pregnancy or maternity, race, religion or belief and sexual orientation. This policy has been quality impact assessed and we believe that it is line with the Equality Act 2010 as it is fair, it does not prioritise or disadvantage any pupil and it helps to promote quality at Southdown Primary School.

Monitoring and Review

This policy is reviewed every 3 years by the Parent Partnership Coordinators and approved by the Headteacher and the Governing Body. Any changes to the policy will be communicated to parents.